

**PORTSMOUTH NORTH END CYCLING CLUB**  
**COMMITTEE MEETING**  
**16th May 2022, 19:00 at the Mountbatten Centre. Track Room**



Minutes and Agenda : COMMITTEE MEMBERS:

	Holder	Role	contact email	Report
1	Peter MacLellan	Chair (Trustee)	chair@pnecc.co.uk	Y
2	vacant	Secretary (Trustee)	secretary@pnecc.co.uk	partial
3	Mark Mitchell	Treasurer (Trustee)	treasurer@pnecc.co.uk	Y
4	Mark Williams	Vicechair	vicechair@pnecc.co.uk	Y
5	David Knight	Timetrial Secretary	timetrial@pnecc.co.uk	N
6	Ken Houlberg	Road Secretary	road@pnecc.co.uk	Y
7	CX	Alan Collins	cx@pnecc.co.uk	Y
8	Tim Lawn	Club Captain	clubcaptain@pnecc.co.uk	Y
9	vacant	Coaching Coordinator	coaching@pnecc.o.uk	partial
10	Ben Allen	Media Secretary	media@pnecc.co.uk	Y
11	Beth MacLellan	Club Kit	clubkit@pnecc.co.uk	Y
12	Carl Benfield	Social Secretary	social@pnecc.co.uk	Y
13	Simon Littler	Members Rep		
14	position vacant	Members Rep		

Open invite to all members to attend as usual online reminders sent 7.4.2022 on members FB.

Membership coordinator, Club Welfare Officers copied on the agenda

1. Apologies for absence

- Tim (Racing commitments); Ben Allen (work); Simon Littler (family care);

2. Minutes of the last meeting

Minutes published 16th April on the website, link emailed to members & posted on the FB members page.

3. Matters arising from the last minutes

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No matters arising.

4. Correspondence

- 28th April Mountbatten Cycling Forum Mtg, q2 events round table - led by BH Live on behalf of British Cycling and Portsmouth City Council
- Track clear up thanks received (Fb) from Paul Farres, Sec - City of Ports Athletics Club.
- 25th April Club Deve Plan catch-up - Maddy Verdegaal BC South
- 4th May, Round#1 feedback f& thanks rom Onyx Racing Team.

5. Club level appointment in the last period

- a. 3 open positions: Secretary; Coaching Coordinator, member representative.

6. Matters arising from Committee Members' reports (circulated in advance)

- a. Chair Report - Peter Mac (inc' Membership & Welfare)
- b. Treasurer – Mark Mitchell
- c. Secretary - vacant
- d. Road Secretary – Ken Houlberg
- e. Time Trials Secretary – David Knight
- f. CX/ Track Secretary – Alan Collins
- g. Club Captain – Tim Lawn
- h. Coaching - vacant, no report in the period
- i. Media and Public Relations Officer – Ben Allen
- j. Kit Provider – Beth MacLellan
- k. Social Secretary – Carl Benfield

7. Agenda Items

- a. Proposal from Mark Williams - Any Junior entering a road race will be entitled to a rebate of 50% of the entry fee to a maximum of £15.00. For example our Road Race entry = £35.00, a Junior would pay just £20.00, the Club would pick up the outstanding £15.00 + the £4.00 levy.

**Decision/ Outcome,**

Approved

- b. Proposal Mark William - For the Dick Evans' Summer Series, PNECC riders can ride up free of levy (£4.00), any non-PNECC rider will pay £5.00. Promote and support participation.

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**Decision/ Outcome,**

Approved

c. Follow up from March action - Hoodie or Polo for Dick Evans Summer series Volunteers. And June Road Race Volunteers. Confirmation to Offer of hoodies, polos and t-shirts to all members, club surplus subsidy ~30% reduction. Promote, represent and support each other

**Decision/ Outcome,**

Approved and extended to TT. Event leaders to provide names and sizes to Beth. Beth will advertise offer to other members. Beth and Mark will organise ordering and collection/ distribution.

d. Proposal from Tim/ Peter Mac - Ride as a Team offer – proposal for club to reimburse event fees exc' min BC fees for a team of up to 6 targeting specific NON-PNECC local events. (usuch as Winchester Sporterium, more locally).

\* Coordinated under: Race – Ken; TeamTT – Dave K; Sportive, social/ prog/ inters orientated – Tim.

**Decision/ Outcome,**

Updated to non-PNE events and Approved , and to also include Cx- Alan to propose

e. Proposal from Peter - Offer Race Car Experience Places to members – for the Road Race to accompany Lead#1; lead#2 etc. Priority Juniors (accompanied by parent or Welfare Officer), then first come first served. – Peter Mac. \* 1 off junior & parent already interested. \* 1 place offered as prize for the GIRO Velogames

**Decision/ Outcome,**

Approved, priority to Juniors. To be contacted by club email. Accompanied by parent or Welfare officer. Then offer to club volunteers, then general advert

f. Proposal from Peter Mac - Recommendation Jonty King, Junior member competing in a purchased jersey, - refund of 75% of cost, on completion of the first race for the club. Receipt to be submitted to treasurer, endorsed by committee member for racing. Confirmation/ Addition of Junior Jersey to the club catalogues with NopinZ and Kalas? (by Beth).

**Decision/ Outcome,**

Approved

8. Any other business

- a. SumUp account verification - Mark will complete and provide for Beth to submit
- b. Ken will obtain names, sizes and procure Podium Jerseys. (Primal is no set-up cost or NoPinz)
- c. Ben/ Tim to prepare a proposal regarding assistance with any ride leaders interested in first aid training/kit
- d. Carl, 10/10 for refreshments. Legend.

**Meeting closed @ 20:45**

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9. Date of next meetings (next 2 qtrs)

2022, Q2- provisional dates

- change next committee 20th June (after Summer RR);
- 18th July (after Open TT).
- No committee August, Summer Break.
- 12th September (post ToB).



## **Committee Reports, period (11th April to 15th May)**

### ***Chair Report - Peter Mac***

- 28th April Mountbatten Cycling Forum Mtg, q2 events & cooperation round table - led by BH Live on behalf of British Cycling and Portsmouth City Council. BH Live preparing event proposal for mid summer, date tbc.
- Cycling event participation numbers are now being monitored and recorded by BC and BH Live
- [BH Live Jersey of Champions unveiling. 18th May with Portsmouth CC.](#)
- Track Entrance Promotion Banner in preparation with BH Live and British Cycling.
- New Cycling Track Landing Page on [Mountbatten Centre website](#) requested. PNE Logo provided.
- Supportive Round#1 follow from BH Live and British Cycling.
- Track clear up thanks received (Fb) from Paul Farres, Sec - City of Ports Athletics Club.
- 25th April Club Deve Plan catch-up - Maddy Verdegaal BC South
- Linda Evans and Kathleen hosted at the Round#1 Evening, Linda presenting the Cat4 jersey.
- 

**Membership** - Current membership, 129 members, + 5 new members in the last period - 1 junior, 4 male adults; 1 off duplicate renewal record correction.

3 open committee positions: priority is to fill the secretary (trustee) position. Member representative position open to any member candidate; Coaching Coordinator position open

### ***Secretary - vacant***

Position vacant, TOR shared with a potential candidate

[Asset Register updates](#) (asset number refers)

Asset #0002 - register updated retrospectively #0002 - 46cm Principia Bike stolen from members shed whilst under loan Nov 2020. Asset to be confirmed as written off.

Added - #0038 - chrome book, #0039 - card reader#2, #0040 - event banners inc protective case.

Column added - "Date of Disposal"

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***Treasurer – Mark Mitchell***

Total cash at bank £7,248.06

Liability for May £805.48

Credit for May £1,874.56

Request from SumUp for account verification. Standard Anti Money Laundering check. Form for treasurer or chair to authorise and return, with confirmed ID. Mark will complete for Beth to submit.

***Road - Ken Houlberg***

The [PNE National B Road Race](#) took place 26th April. This challenging race had a full field and was won by Alex Richardson,, former World Tour Cyclist. The event was widely commended as an excellent event. Thanks to Mark and the many club volunteers, and members that are also qualified BC Officials that made the event and success. Also Mike Simpson for his support and sponsorship of the prize fund.



The road racing season is now well under way and I am pleased to report that our first event of the PNECC Dick Evans Memorial Summer Series was a great success. We have had many positive citations and feedback from people really impressed by the organisation, presentation and friendliness of our first event.

The novice event made an impact with the 4 novice riders appreciating the support and three of them going onto race in the Cat 4 the same evening. We had an amazing Cat 4 field with 26 racers and some quality racing, followed by a 10 point scoring Cat 3 field and 17 racers in the E123

Data:

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<u>Event #1</u>	<u>Event #2</u>	
Novice 4	Youth A	3
Cat 4 26	Youth B	4
Cat 3 11	Cat 3	11
E123 17	E123	3
Total 58		21

Most racers usually enter on the day, however I have requested that BC change our Cat 3 races in events 2-5 and 7-10 to a Cat 3/4 race. There is a separate Cat 4 race in event 6 already scheduled.

Racers who choose to race a second time in the same evening will be invited to pay £5 to cover the BC levy for the second race. Nick Rhodes (PNECC) is currently the Cat 3 yellow jersey holder and Matthew Houlberg (MPH and PNECC associate) is currently the E123 yellow jersey holder.

PNECC racing results have been coming in from around the region thick and fast. [PNECC holds 74 regional points](#), with Callum Baxter (17), Tim Lawn (16), Jonty King (15), Nick Rhodes (10), Matt Puddick (9), Simon Littler (6) and Gareth Fiford (1). Nick, Callum, and Jonty are now Cat 3 racers and will qualify for PNECC podium jerseys once they complete 3 x Cat 3 races. Carl Fiford already merits a podium jersey.

[PNECC has already exceeded its total regional club points for 2021 \(73\) and currently sits 5<sup>th</sup> in the southern region's rankings.](#)

The women's team, led by Fran Marshman is also featuring well in local events.

PNECC is well set for a good road racing season

### ***Time trial - David Knight***

5 TT Events so far, this year with turn out similar to 2021. I do need a few more volunteers and will contact some people directly and advertise. The league status so far is

**PORTSMOUTH NORTH END CYCLING CLUB****COMMITTEE MEETING****16th May 2022, 19:00 at the Mountbatten Centre. Track Room****PNECC Road Bike 2022**

Name	2022-03-31	2022-04-09	2022-04-14	2022-04-28	2022-05-12	2022-05-26	2022-06-09	2022-06-23	2022-07-07	2022-07-21	2022-08-04	2022-08-18	2022-09-18	Total
Nick Andrews			49	49	49									147
Matthew Puddick			50		50									100
Carl Benfield		50	48											98
Tom Warren				48	48									96
Gordon Richardson	48		46											94
Alan Cockram			47		47									94
Heathcote Matthew				50										50
Peter Maclellan	50													50
Adrian Saunders	49													49
Kane Swartz					46									46
Grace Richardson			45											45
Miranda Carrick			44											44

***CX & Track - Alan Collins*****CX**

Summer CX events being advertised on BC events webpage. FWCC Series begins 4th June near Romsey. Some PNE entrants already.

MTB events also being entered by PNEers

Intention is for Gordon to run some CX coaching sessions starting in July /August



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**Track**

The Calshot track session proposed for 14th May didn't get organised. Calshot have been contacted for availability in August.

***Captain - Tim Lawn***

A good month for Sunday club rides with an average of 28 riders a week with a good spread across all groups. One week saw a large number of Sporty riders step down to Inters which resulted in a large group of 16 which should have been split into 2 smaller groups on the road but well handled by the ride leader (Paul Jones).

2nd Sunday in April saw 5 come and try riders although unfortunately despite overwhelmingly positive feedback only 1 rider has returned. Last weekend was a bit more positive with 2 come any try riders resulting in 2 new members.

A longer (100km) club ride was suggested to me recently by Phil Allen, an interest gathering post on Facebook resulted in overwhelmingly positive feedback. The first ride is planned for the 29th, unfortunately Phil was scheduled to lead but has been forced to withdraw due to injury, Andy Connolly is willing to lead in the absence of a registered ride leader (if he has to lead then I will add him to the leader list so we are covered). Comments on facebook suggested we could also run a slower long ride, or potentially an even longer ride of 100 miles

***Social - Carl Benfield***

I'll publish the prizes for velogames next week. ( competing, all members)

I'll also send out the information for the IOW trip.

I have purchased a couple of cool boxes for the Dick Evans race night I'll also get some tea coffee soft drinks etc.

***Coaching - vacant , comment P Mac***

Welfare intro at HSDC cancelled - Feedback that Club welfare support not required at the HSDC sessions.

BC South - general update, changes to coaching qualification are in consultation. Objective is to tailor and streamline to be relevant// more efficient for candidates/ mentors. The club has coaching credits to use for any

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future training/ qualification candidate.

Level 2 Road Discipline Session - Mountbatten, focussed at existing L2 - 28th & 29th May 2022 - [link for info](#)

HSDC, Gordon - running Track coaching sessions, first starts Friday 10th June.

### **Media - Ben Allen**

- Dick Evans summer series race #1 boosted bringing attention to 4.5K+ people within the local area. • #6 will also be boosted with the hope of attracting the same or more people to the event. [Dick Evans Memorial Summer Race Series FB page](#) launched.
- Portsmouth news to be contacted regarding the unveiling at the Mountbatten centre. Media release prepared for Jersey of Champions, also photos
- Engagement growth on open FB, Instagram - Pete and Beth now have access to Instagram and Twitter to post when at events/ respond to Dick Evans Series questions. If anyone else wishes to assist then please reach out to me or Pete to discuss options.

### **Club Kit – Beth MacLellan**

Category of Stock	Value from last report	Current Value
Kalas	£344	£293
Endura	£138	£124
General	£586	£547
Grand Total	£1068	£964

- **Sales March** £104;

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- **Orders** - No new orders placed since last report & no orders outstanding
- **Kalas** - The shop was open and closed in April. 5 items were placed on order delivery mid-June
- **Digital solution for payments** - Another Sumup reader purchased we now have 2
- **Iben Cycles** To date we have received the 2nd repayment of £106 with 2 more to follow June & July