|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Post Title** | Ride Leader\* | **Incumbent** | *refer to ride leader register* | **Year** | *refer to ride leader register* |
| **Introduction** | | | | | |
| A Ride Leader is a member and essential volunteer within the Club that organises ride groups.   * A Ride Leader shall be proposed to the Chairman by the Club Captain or other committee member as ready, willing and able to fulfill the role. * The club Chairman registers all Ride Leaders with our Club’s insurance provider. * A list of Ride Leaders is available from the Chairman on request, and a review is issued at least quarterly. Information relating to Ride Leader insurance is provided on appointment.   *\****Ride Leader:** *is a term defined by the* [*Club Insurance*](https://www.cyclinguk.org/insurance/event-organiser) *as “a person who organises rides for a cycling club”. For consistency this term and meaning has been re-used by the club.* | | | | | |
| **Duties** | | | | | |
| * Coordinate the leading of a Club Ride Group with other Ride Leaders & Club Captain. * Organise the group before starting the ride, confirm the numbers of riders, route, cafe stop, introduce riders and agree an experienced member to help as a back marker. * Ensure the group rides safely and follows the Highway Code. * Give route instruction on the road; directions; single file (verbal and hand), location to wait or regroup, safe location to stop if needed. * Act as the point of contact for the group during the ride and for the club if required. * Contribute to and promote the success, development and enjoyment of Club Rides. * Report any incident or concern to the Club Captain and Chairman. | | | | | |
| **Skills** | | | | | |
| * Approachable and welcoming to all members, potential members, try out riders etc. * Knowledge of the local area, routes, opportunities and hazards. Maintain good relationships with cafe owners. * Confident, with good leadership skills and able to coordinate and engage with Riders or the public as required. * Aware of the Highway Code, able to give clear, timely information or instructions. * Good listener and effective communicator: equitable and ethical. | | | | | |

|  |
| --- |
| **Commitment to the Club** |
| The Ride Leader is the representative of the club to ensure the enjoyment and safe/ lawful conduct of a Club Ride group. You will participate regularly as practicable in Club Rides and engage with other Ride Leaders and participants as required. Attendance at every event is not necessary or expected but your role will be known throughout the club as a point of contact for Club Ride Groups. Link to : [Ride Leader Introduction Notes](https://docs.google.com/document/d/13VEQyAAEDrKB3ABPf9sQordJdKl0keBLsYHWJJmO87Y/edit?usp=sharing) |

2020-09-30, v1.0